**A circular logo with a building and text

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Palmerston Forts Society Grants

Application Form

1. **Important:**

Please read the document “Palmerston Forts Society Grants - Rules and Conditions”. Your grant application (and any grant award) is conditional on your organisation complying with the rules and conditions laid out there.

Please note that details of your application will only be viewed by the committee members of the Palmerston Forts Society. Details not passed on to any third party without your permission.

1. **Contact Details of the organisation making the application**

|  |  |
| --- | --- |
| Organisation Name |  |
| Contact Name |  |
| Contact Address |  |
| Contact Phone number(s) |  |
| Contact email address |  |

1. **Contact Details of the owner of Fort / Site** (if different to above)

We may wish to contact the owner to reassure ourselves that they are fully supportive of the proposed project. Leave this section blank if you are the owner if the site.

|  |  |
| --- | --- |
| Organisation Name |  |
| Contact Name |  |
| Contact Address |  |
| Contact Phone number(s) |  |
| Contact email address |  |

1. **Your Organisation**

Tell us something about your organisation show how it complies with the “Essential Criteria” section of the document ““Palmerston Forts Society Grants - Rules and Conditions”. You can add document attachments to give more detail but please provide a concise summary here.

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1. **Summary of Project**

Give us a brief summary of the project that you want us to fund.

What do you want to achieve and by when? Measurable objectives are always useful in judging the value of a project, give details of the planned timescale. Who is going to do the work?

You can add attachments - other documents, photos etc. - to give more detail but please provide a concise summary here.

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1. **Context**

Put the project into the context of the fort’s history and other projects carried out there. Is the project / task applied for part of a larger project? What is the timescale of that larger project? How does this project fit into the short, medium and long term plan for the development of the fort?

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1. **Support Requested**

Tell us how much money you are asking for. Give a breakdown of the costs wherever possible. Where appropriate give details of competitive quotations received. If this is part of a larger project give details of the cost of that larger project give an estimate of the total cost and your plans for the funding of that larger project.

Please give details of any non-financial support you need from the Palmerston Forts Society e.g. research support, access to archives, publication etc.

|  |  |
| --- | --- |
| Financial Support |  |
| Non-Financial Support |  |

1. **Compliance with Rules and Conditions**

As noted above, your grant application is conditional on your organisation complying with the rules and conditions laid out in the document “Palmerston Forts Society Grants - Rules and Conditions”. The PFS Committee have the discretion to waive those rules where that is judged to be appropriate. If you think that your application might not fully comply with all of the rules and conditions, please give details here of why the PFS Committee might make an exception.

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